





- a. Maintain complete records of non-conformances, dispositions, assignable causes, corrective and preventive actions, and effectiveness of corrective actions.
- b. Make such records available for at least three (3) years after completion of this PO, or for longer periods if specified elsewhere in this PO; and
- c. Upon Buyer's request, forward such records to Buyer.
- d. If Seller ceases operations, Seller shall notify Buyer, in writing, within ten (10) business days of decision to cease operations and transfer records to Buyer in accordance with Buyer direction and information at: