

**DFRCO**

— A LOCKHEED MARTIN COMPANY —

<b>Derco Companies</b> <small>GEN400-006 (Revised 06/26/2013)</small>	<b>Supplier Quality Manual</b>		
<b>Monitor: Theresa Sprader-Trinh</b>		<b>Approved By: Scott Gluck</b>	
<b>Policy No. QA 100-102</b>	<b>Revised On: 7/31/24</b>	<b>Created On: 06/01/02</b>	<b>Page 2 of 45</b>

The products and services of Derco have earned a worldwide reputation for meeting the highest aerospace standards of quality and reliability. This reputation could not have been earned

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- 4.21. HPP: Hologram Products Program. This is a program managed by the Derco Supply Chain Management team to have parts manufactured by licensed manufacturers using LM AERO technical data and approved processes; complete repairs/overhauls for C-130 B-H and F-16 aircraft components utilizing approved repair facilities and have a licensed supplier create APU and ECS kits utilizing LM Aero approved materials and processes.
- 4.22. HPPO: Hologram Products Program Office
- 4.23. HPPQPM: Hologram Products Quality Program Manager

Definition of Conditions:

- 4.24. AR/As Removed : Item has been removed from an aircraft; the item requires maintenance and release by an authorized agency to consider it airworthy.
- 4.25. BER/Unserviceable : Item has been determined to be beyond economical repair at this time.
- 4.26. EX/Exchange : Item is a return core from an exchange transaction that is considered repairable.
- 4.27. FN/Factory New : Item is new/unused and has been manufactured and tested in conformance with the requirements, specifications, drawings and test procedures that are applicable and traceable to the OEM and/or manufacturer.
- 4.28. NS/Surplus : Item was purchased as excess inventory from an airline, a government or another third-party source and has been visually inspected. Must be new/unused and may only be traceable to the Derco supplier. ("New"- May be substituted for "NS-Surplus" for certain customers to satisfy their local nomenclature and/or standards).
- 4.29. OH/Overhauled : Item has been overhauled and tagged returned to service by a FAA Repair Station or the Original Equipment Manufacturer (OEM) utilizing the applicable technical data.
- 4.30. RI/Return As Is : Item is not serviceable and is being returned to the owner with no maintenance performed.
- 4.31. RP/Repairable : Item is determined to be repairable and can be made serviceable by an authorized agency (FAA Repair Station, A&P Mechanic, OEM, etc.).
- 4.32. SV/Serviceable : Item has been determined serviceable.

5. POLICY

**PART 1: General Requirements**

5.1. Ethics Statement

- 5.1.1. Lockheed Martin values relationships that are grounded in a shared commitment to performing in accordance with the highest standards of professional business conduct and encourages all suppliers to implement an effective ethics program, including adopting a written code of conduct. In performance of this Contract, both parties are expected to conduct themselves in a manner consistent with the

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5.8.6. Suppliers must provide a SCAR response by the due date on the SCAR. If a response is not received a reminder call or email will be sent. If SCAR's are not responded to within the specified time period, Derco reserves the right to terminate any open purchase orders with the supplier. Unusual circumstances that require additional time to resolve should be arranged in advance by the supplier through Derco's quality department.

#### 5.9. Calibration

5.9.1. All Derco's suppliers are required to have and maintain a calibration system that is compliant to ISO 17025, ISO 10012, NCSL Z540, or equivalent and must be traceable to international or national measurement standards.

5.9.2. Supplier shall maintain a documented calibration system for the calibration and maintenance of tools, jigs, inspection, and test equipment.

#### 5.10. Incident Related Parts, Product Malfunctions, Defects and Unairworthy Conditions

5.10.1. Per aircraft industry standards, it is imperative that Derco Aerospace know whether a part or component (including Overhauled, Repaired, Repairable, or As Removed parts) has been subjected to conditions of extreme stress, heat (such as in a major engine failure, accident or fire) or environmental conditions (e.g. flooding, hail, lightning strikes, submersed in salt water, etc.). We therefore require our suppliers to notify us immediately if any product being sold to Derco has been subjected to the aforementioned conditions.

5.10.2. Suppliers must report any items that have been sold, repaired or overhauled for Derco that are identified and confirmed to have a product malfunction, defect or unairworthy condition and must describe what actions (e.g. return, scrap, recall, etc.) Derco should take on those products. Reporting must occur:

within 24 hours of the Supplier's discovery of a potential or verified nonconformance impacting flight safety,  
within 5 working days of Supplier's discovery of all other potential or verified nonconformances.

#### 5.11. Request for Change / Deviation

5.11.1. The supplier must thoroughly review the documentation and purchase order provided by Derco.

5.11.2. Any deviations and/or changes from the most current PO need to be communicated and accepted by the Derco buyer.

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### 5.13. Nonconforming Product

5.13.1. Should nonconforming items result from a purchase order, whether produced through manufacturing process or a product from overhaul/repair maintenance activity, Derco shall be contacted to provide disposition instructions for such nonconforming product. No actions shall be taken without prior authorization from Derco Aerospace. Should Derco provide instructions to destroy the nonconforming product, proof of disposition must be provided.

### 5.14. First Article Inspection Reports

5.14.1. All suppliers will be responsible for supplying to Derco a First Article Inspection Report (FAIR) for the product being supplied when requested and at no additional cost to the purchase order.

5.14.2. AS9102 Standard Aerospace First Article Inspection Requirement should be used to determine the basic information required in a FAIR.

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5.15.9. The supplier shall assure that all incoming materials and components used in the manufacture of products to be delivered to Derco shall be inspected, tested or otherwise verified to be conforming prior to use or processing. Non-conforming material shall be conspicuously identified and segregated to prevent commingling with acceptable material until properly dispositioned. Material that is found non-conforming can only be reworked back to drawing or specification requirements. Material that cannot be reworked will not be dispositioned as use-as-is by the supplier without written approval from Derco's Quality Assurance department. Contact the Derco buyer immediately should either of these dispositions be required.

#### 5.16. First Article Inspection

5.16.1. All suppliers will be required to have and provide First Article Inspection Reports (FAIR) to Derco when requested at no additional cost.

5.16.2. All suppliers that manufacture parts shall perform a full FAI or a partial FAI for affected characteristics when any of the following occurs:

- A change in the design characteristics affecting fit, form, or function of the part.
- A change in manufacturing source(s), process(es), inspection method(s), location of manufacture, tooling, or materials that can potentially affect fit, form, or function.
- A change in numerical control program or translation to another media that can potentially affect fit, form, or function.
- A natural or man-made event, which may adversely affect the manufacturing process.
- An implementation of corrective action required to complete a previous FAI.
- A lapse in production for two years shall require an update for any characteristics that may be impacted by the inactivity. This lapse is from the completion of last production operation to the actual restart of production.

5.16.3. The most current version of AS9102 *Aerospace First Article Inspection Requirement* should be used to obtain the most current guidance on conducting first article inspections and completing the documentation associated with those inspections.

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### 5.21. Foreign Object Debris/Damage Prevention

- 5.21.1. Suppliers shall maintain a FOD prevention program in accordance with National Aerospace Standard NAS-412: Foreign Object Damage/Foreign Object Debris (FOD) Prevention.
- 5.21.2. When the potential for FOD entrapment or migration can occur during manufacturing or processing by the supplier's sub-tier suppliers, suppliers shall ensure flow down of applicable FOD requirements to the sub-tier suppliers.
- 5.21.3. Prior to closing inaccessible or obscured areas and compartments during assembly, supplier's planning/work instructions shall provide objective evidence of inspection for foreign objects/materials. Suppliers shall ensure tooling, jigs, fixtures, and test or handling equipment are maintained in a state of cleanliness and repair sufficient to prevent FOD.

### 5.22. Control and Processing Nonconforming Material and Corrective Action

- 5.22.1. Suppliers shall implement and maintain a documented quality system that provides for identification, documentation, and disposition of nonconforming material. Supplier shall ensure effective corrective and preventive action is taken (including repetitive nonconformance's dispositioned "Use-As-Is" or "Repair" by Derco's or Supplier's Material Review Board ["MRB"] actions) to prevent, minimize, or eliminate nonconformance's. Supplier's quality management system shall ensure that non-conforming material is not used for production purposes.
- 5.22.2. Suppliers shall maintain records of all nonconforming material, dispositions, assignable causes, corrective and preventive actions, and effectiveness of corrective actions for the period specified in Para. 5.25.1.
- 5.22.3. Suppliers shall evaluate each nonconformance for its potential to exist in previously produced or delivered Items, or items in transit to Derco Aerospace Inc. If a nonconformance exists, suppliers shall notify Derco Aerospace, in writing, within 24 hours for issues impacting flight safety or for items in transit to Derco Aerospace, and, in writing, within 5 working days for all other issues.
- 5.22.4. Suppliers shall provide effective corrective and preventive action upon request by Derco Aerospace Inc. When requested by Derco, suppliers shall provide trend data and findings. Suppliers shall identify true root cause findings and corrective and preventive action(s) to preclude recurrence by utilizing tools such as cause mapping, cause and effect analysis, 5 why's etc.

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5.22.5. When the supplier's functional test of a returned item fails to confirm Derco reported nonconformances, Derco must be notified. Derco shall provide suppliers with disposition instructions and/or additional verification test parameters, if required. When additional testing fails to confirm Derco reported nonconformances, suppliers shall notify Derco and wait for further direction.

5.22.6. Suppliers shall assess all Derco-identified nonconformance's, whether or not item(s) was/were returned to the supplier and take appropriate actions to ensure causes of nonconformance are corrected.

### 5.23. Material Review Authority, Requests, and Reporting

5.23.1. For Supplier Designed Items, the supplier has Material Review Authority (MRA), except for one or more nonconformance's that affect a parameter controlled by Customer drawing or specification, where form, fit or function, interchangeability, Critical Safety Characteristic ("CSC") related to Critical Safety Item ("CSI") service life or reliability is affected. Suppliers shall submit the nonconformance(s) and proposed disposition(s), if any, affecting any such parameter(s) to Derco for evaluation and Derco MR Disposition.

5.23.1.1. Derco has the right to rescind Supplier's MRA.

5.23.1.2. Derco and Derco's customers shall each have the right to refuse acceptance of any and all nonconforming items.

5.23.1.3. When requested by Derco, suppliers shall provide Derco's Supplier Quality Engineer with Supplier's MRB disposition information related to Derco item(s).

5.23.2. For Customer-designed items, suppliers disposition authority is limited to scrapping of items, eliminating the nonconformance by rework to engineering, or returning to supplier. On items of customer-design, suppliers shall document nonconformances for submittal to Derco's MRB for dispositions. Suppliers shall not continue processing item(s) or incorporating any nonconformance's into any Item, process, procedure or data that affects a parameter controlled by customer drawing or specification or affects form, fit or function, interchangeability, service life or reliability unless and until the supplier has received prior written approval from Derco. Prior to receiving written approval from Derco, supplier's continued processing shall be limited to subsequent operations that do not hide, alter or limit the ability to inspect, disposition or repair Item.

5.23.3. Supplier's request for Derco MR disposition of Supplier or customer designed items shall be documented on the supplier's internal nonconformance report and

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and/or owned tooling that is used in the production of Item(s) for the purchase order.

## 5.26. Records

5.26.1. Suppliers shall maintain complete records of all manufacturing, process capability (if applicable), and tooling controlled per TMS-MC-015, and inspection and test, including copy of CoC, unless otherwise stated in the purchase order. Upon Derco's request, suppliers shall make records available to Derco for at least three (3) years after completion of the purchase order and for longer periods as may be specified elsewhere in the purchase order. Suppliers shall maintain records of all QCS-001 process control tests performed by the supplier and inspection records of processed Items for at least seven (7) years after completion of the purchase order. Upon Derco's request, suppliers shall provide records of inspection tests of processed items and process control tests. Upon Derco's request, suppliers shall forward specific records to Derco at no additional cost, price, or fee to Derco.

## 5.27. Quality Control Specification (QCS)-001: Directory of Controlled Processes and Approved Processors

5.27.1. For Lockheed Martin Aeronautics designed parts (reference cage codes 98897, 36659, and 81755), suppliers shall use the QCS-001 Directory to identify controlled processes and the associated Lockheed Martin approved processors. QCS-001 sets forth both the process sources and the processes that require Lockheed Martin approval, prior to use for items delivered to Derco. A controlled process is an operation performed on an Item where the operation cannot be readily verified after processing. Controlled processes have verifiable controls inherent to the process, e.g. heat treat, plating, nondestructive testing, etc.

5.27.2. Access to QCS-001 is available at the following site:

<https://www.lockheedmartin.com/content/dam/lockheed-martin/aero/documents/scm/Quality-Requirements/Control-Specs/qcs-001.pdf>

5.27.3. Derco hereby authorizes suppliers to use Nadcap approved sources for Industry Standard processes controlled by QCS-001. Suppliers shall ensure that a source is currently approved by Nadcap, prior to a source performing processing on Items. Suppliers may access Nadcap approved sources at <http://www.pri.sae.org> or <http://www.eauditnet.pri.sae.org>. Upon request by Derco, suppliers shall provide Derco with objective evidence that the supplier selected and used a source approved by Nadcap at the time processing was performed and at the time Item(s) is/are delivered to Derco. Derco does not mandate the supplier's use of Nadcap approved sources and shall not be responsible for any cost associated with Nadcap accreditation or the use of a Nadcap approved source or process. Derco shall have the right to validate any Nadcap approved source or process using

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between a Buyers requirement and the requirements of this document, the requirements of this document shall take precedence.

- 5.42. Outsourcing of Critical Key Characteristics Items: Seller shall notify and request written approval from HPPQPM, in writing and prior to the start of work, when any key characteristic, interchangeable-replaceable features, fracture critical features, durability critical features, maintenance critical features, safety critical features, critical safety hardware/features or mission abort critical features are to be subcontracted.
- 5.43. Outsourcing of Work Other than Critical Items: Seller shall notify and request approval from HPPQPM, in writing and prior to the start of work, of Seller's intent to outsource (offload) work where sub-tier contractor is contracted to provide the entirety of Work (build complete) and where Seller adds no specific value to the product (product inspection/verification is not considered value added).
- 5.44. Records: Seller shall maintain complete records of all manufacturing, process capability (if applicable), and inspections and tests, including copies of Certificate(s) of Compliance for raw materials, component parts, outsourced work, etc. Upon HPPO or HPPQPM request, no spec

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<b>JTQC012</b>	<p>contain the aircraft nomenclature and serial number (not tail number) of the donor aircraft.</p> <p><b>SOURCE/SPECIFICATION CONTROL DRAWINGS:</b> Parts/Material that are Lockheed Martin Source or Specification Controlled must be traceable to the source (CAGE Code) listed on the LM drawing. When the listed source is no longer available, the Supplier shall contact the Buyer listed on the PO to obtain LM Engineering dispositio.6(os 4 6/(r)5. 27.36 616.72 557.28 .47998 re f 27.36 605.7 .48001436.02 re f 96.54 605.7 .4</p>
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- requirements for acceptance and was not consumed or destroyed in testing; and
- (2) Shall remove and dispose of any first article from the Government test facility at the Contractor's expense.
- (f) If the Government does not act within the time specified in paragraph (b) or (c) above, the Contracting Officer shall, upon timely written request from the Contractor, equitably adjust under the Changes clause of this contract the delivery or performance dates and/or the contract price, and any other contractual term affected by the delay.
- (g) The Contractor is responsible for providing operating and maintenance instructions, spare parts support, and repair of the first article during any first article test.
- (h) Before first article approval, the acquisition of materials or components for, or the commencement of production of, the balance of the contract quantity is at the sole risk of the Contractor. Before first article approval, the costs thereof shall not be allocable to this contract for (1) progress payments, or (2) termination settlements if the contract is terminated for the convenience of the Government.
- (i) The Government may waive the requirement for first article approval test where supplies identical or similar to those called for in the schedule have been previously furnished by the Offeror/Contractor and have been accepted by the Government. Thf 10dq3 .00 Tc -epted b

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(viii) A prepaid shipping label or document with the information required to return the PLT samples to the contractor at no cost to the Government.

(8) At the time of shipment, the contractor shall sign and provide copies of the DD Form 1222, system of record receiving report (i.e., WAWF or DD Form 250), transportation tracking information, and information for return of the PLT samples to the contracting office. The contractor shall ensure that the WAWF/8at'n rep)5 officer insert number of days

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<b>UTCC</b>	databases for approved parts and materials. No changes are allowed without Lockheed Martin Approval. <b>QUALITY RECORD REQUIREMENTS:</b> UTCC - Quality records, such as first article inspection, test reports and certifications, including chemical and/or physical reports identifiable to the raw materials used in re fuS.0t-2.0ub
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- 6.15. 11/28/12 Changed Monitor to Manager-Quality Standards. Changed ISO9001:2000 to ISO9001:2008 and added AS9110 to the References section. In paragraph 4.11 changed NCG to NGC. In paragraph 4.19 corrected spelling of Definition. Moved Significant Changes from paragraph 5.15 to paragraph 5.4 and changed reference from Quality Manager to Derco Quality Assurance Department. In paragraph 5.5.10, revised record retention sentence to read, "Records shall be retained for ten years or per customer requirements." Corrected spelling in paragraph 5.10.3 from "scraping" to "scrapping". Added paragraph 5.12 on incident related parts. SRG
- 6.16. 1/10/14 Updated Q102 to include verbiage, unless otherwise stated on purchase order. Updated header/footer to new template. (P.Schuettpelz)
- 6.17. 2/18/14 Revised Para. 5.4 to include change of certification status. TS-T
- 6.18. 7/21/14 Revised letterhead and Q102 in Para. 5.13. TS-T
- 6.19. 11/02/15 Entire Re-write. Reviewed for export touch points – none. TS-T
- 6.20. 12/14/15 Revised Para. 5.9.2, last bullet point to exclude packing slips needing to have a signature. TS-T
- 6.21. 1/13/16 Removed "Acceptance of the purchase order is considered acceptance of Derco's terms and conditions" as it communicated via the PO T&C's. TS-T
- 6.22. 11/22/17 Revised company logo. Added Para. 5.9.3 regarding CoC verbiage. TS-T
- 6.23. 3/29/18 Revised purpose statement to include supplier sub-tier flowdown and control. Clarified requirements applicable to all suppliers and all manufacturers. Added Para. 5.1.7. & 5.7.3. Revised survey titles and form numbers in Para. 5.2.1. TST
- 6.24. 7/12/18 Added Para. 5.4 and Para. 5.4.1 Right of Entry. Revised record retention in Para 5.5.1 from 10 years to 3 years. Added Para 5.10.3 regarding CoC requirements. TST
- 6.25. 5/8/19 Added reporting timeline to Para. 5.8.3. Added instruction for correction to documents in Para. 5.10.2. TST
- 6.26. 10/16/19 Scope: Removed reference to Derco Repair. Added list of manual sections. Added References for QCS-001, LM Directory of Controlled Processes and Approved Processors, TMS-MC-015, Supplier Tooling Manual, and NAS-412: Foreign Object Damage/Foreign Object Debris (FOD) Prevention. Removed definitions for FMEA: Failure Modes and Effects Analysis, NGC: Northrop-Grumman Corporation, and NIST: National Institute of Standards and Technology. Added Para. 5.1 Ethics Statement and Para. 5.2 Commitment to Sustainability. Para 5.3 Changed "General" to "Quality". Para. 5.5 Rewrite. Para. 5.9.1 Changed "comply with" to "have and maintain". Added Para. 5.9.2. Para. 5.12.3 Added "Derco" in front of PN and added revision level, as applicable. Para. 5.12.4 Added "with exception of ground support equipment". Para. 5.12.5 Added "In limited cases, Derco may make an exception for New Surplus parts". Added Para. 5.12.6 regarding traceability and recall. Removed Para. 5.10.10, 5.10.11, 5.12.2, 5.13 all, 5.14 all under Manufacturer section. Added all of Part 3 requirements for Build-to-Print suppliers. Appendix A: Removed Q200 & Q300, added Q130, and added all Part 3 Build to Print Supplier Q-Codes. TST
- 6.27. 12/19/19 Updated 5.12.5 to include: "for all parts, with the exception of ground support equipment". PS
- 6.28. 4/9/20 Added definitions for HPP, HPPO, & HPPQPM. Added Para. 5.14 and 5.14.1 Nonconforming Product. Added Part 4 Hologram Products Parts Program C-130 B-H and F16 Platforms. TST
- 6.29. 5/12/20 Added Para. 5.12.1.1 Chain of Custody. Revised referenced Para. #'s in Part 4. Revised Q-Code JTQC037. Added Q-Codes SQZHISOAS, JTQG003, JTQM009, JTQMP03, JTQMP04, JTQMP08, JTQC053, JTQC054, JTQC048, JTQDSC3, JTQDSC1, JTQG189, & JTQMP02. TST
- 6.30. 5/22/20 Revised Part 4 throughout per Jeff McCormick. TST
- 6.31. 7/1/20 Per T. Pitts added Q131, Q132, Q133, and Q134 to Appendix A. Modified JTQDSC1 and JTQMP03. TST
- 6.32. 1/27/21 Revised Q Code 102 and added AS5316, AS1933, and MIL-HDBK-695 to Paragraph 3-References. SRG
- 6.33. 2/24/21 Revised Part 4 throughout per Jeff McCormick. TST
- 6.34. 5/6/21 Per J. McCormick revised Part 4 to remove Para. 5.42 - 5.42.4 regarding Counterfeit Parts Prevention, revise Para. 5.46 to remove reference to Para. 5.59, remove Para. 5.46 regarding GIDEP Membership, remove Para. 5.47 regarding Notification, remove Para. 5.48 regarding Calibration, remove Para. 5.54 - 5.54.6 regarding Control and processing Nonconforming Material and Corrective Action, remove Para. 5.55 - 5.55.3 regarding Material Review (MR) authority, Requests, and Reporting, remove Para. 5.56 - 5.57.6

\*\*\* Notice \*\*\*

<b>Derco Companies</b> <small>GEN400-006 (Revised 06/26/2013)</small>	<b>Supplier Quality Manual</b>		
<b>Monitor: Theresa Sprader-Trinh</b>	<b>Approved By: Scott Gluck</b>		
<b>Policy No. QA 100-102</b>	<b>Revised On: 7/31/24</b>	<b>Created On: 06/01/02</b>	<b>Page 45 of 45</b>

regarding Quality Control Specification (QCS) 001 and remove Para. 5.58 - 5.58.5 regarding Contract Review and Planning. TST

- 6.35. 7/15/21. Revised par. 5.10.1 and removed par. 5.10.2. Added par. 5.12.1.2 to address the use of regulatory authority airworthiness certificates to address traceability concerns. SRG
- 6.36. 5/23/22 Added new Q-Codes 125 & 126 to support the ACPBL program. TST
- 6.37. 12/21/22 (TST) 5.12.4: Added "Signed" per P. Schuettpelz; 5.12.4.1: New paragraph specifying that multiple page certifications must be included in their entirety per P. Schuettpelz; 5.37: Removed Supplemental Requirements per J. McCormick; 5.48: Removed Sampling for Inspection requirements per J. McCormick;

\*\*\* Notice \*\*\*